



APPLICATION FOR EMPLOYMENT - Pre-Employment Questionnaire

Equal Opportunity Employer, we consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.

Date _____

Applicant Information

Name _____

Email _____

Street Address _____

City/State/Zip _____

Phone _____

If hired, do you have a reliable means of transportation to get to work? Describe.

Are you at least 18 years old? _____ If you are under 18 years of age, can you furnish a work permit? _____

Are you legally eligible for employment in the U.S.? _____
(Proof of U.S. citizenship or immigration status is required if hired.)

Have you been convicted of a crime? Yes No If yes, state the nature of the offense and disposition of the case.
Include dates and places. _____

Employment Information

Position desired _____

Rate of Pay Desired _____

Are you seeking full time, part time or temporary employment? _____

What hours/shifts would you prefer to work? _____

List times you are not available to work. _____

Are you available to work weekends? Yes No Holidays? Yes No

Are you employed at this time? Yes No If yes, may we inquire with your present employer? _____

If hired, when would you be able to start? _____

Why are you seeking a new job at this time? _____

Have you ever applied to this company before? Yes No

Have you ever worked for Gadabout SalonSpas before? Yes No If yes, where? _____

List any friends or relatives employed by Gadabout SalonSpas. _____

Have you ever been discharged or asked to resign from any position? Yes No If yes, please describe.



Education Information (circle highest level achieved)

Elementary: 1 2 3 4 5 6 7 8

Name of School _____

Location of School _____

College: 1 2 3 4 Masters PhD

Name of School _____

Location of School _____

Degree and Major/Minor _____

Secondary: 9 10 11 12 G.E.D

Name of School _____

Location of School _____

Trade School or Cosmetology School

Name of School _____

Location of School _____

Date Graduated _____

References

List two people, not related to you, whom you have known at least one year.

Name _____

Phone _____

Business _____

Years Known _____

Name _____

Phone _____

Business _____

Years Known _____

Work History (please begin with most recent)

Company _____

Phone No. with Area Code _____

Address _____

City/State/Zip _____

Dates of Employment: From _____ To _____

Salary: Beginning _____ Ending _____

Job Title _____

Supervisor's Name _____

Describe duties briefly: _____

Specific reason for leaving: _____

Company _____

Phone No. with Area Code _____

Address _____

City/State/Zip _____

Dates of Employment: From _____ To _____

Salary: Beginning _____ Ending _____

Job Title _____

Supervisor's Name _____

Describe duties briefly: _____

Specific reason for leaving: _____

Company _____

Phone No. with Area Code _____

Address _____

City/State/Zip _____

Dates of Employment: From _____ To _____

Salary: Beginning _____ Ending _____

Job Title _____

Supervisor's Name _____

Describe duties briefly: _____

Specific reason for leaving: _____



Questionnaire

Have you had an advanced education or experiences in your field? Yes No If yes, please describe.

What resources do you use when faced with a PC problem? (i.e. jammed printer, computer won't turn on?)

Describe your computer background? What types of computer software packages are you familiar with?

Do you use a computer at home? Yes No If yes, what do you use it for?

What are three of your goals for the next year?

1.

2.

3.

Why do you feel you would be an asset to our company?

Why do you feel Gadabout SalonSpas is a place you would like to work?

Gadabout's number one standard is to be on time always, how does that relate to you?

Gadabout's foundation is education. How do you feel about attending education classes outside working hours?



Authorizations and At-Will Employment Agreement

(Please read carefully, then sign and date below)

I certify that I have personally completed this application. I declare that the information provided in this employment application is true and complete and I understand that any false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment if discovered at a later date. I agree to immediately notify this company if I should be convicted of a crime while my job application is pending or during my employment, if hired.

I authorize this company to make an investigation of all information contained in this employment application and I release from liability all companies and corporations supplying such information. I understand any false answers, statements, or implications made by me on this application or other required documents shall be considered sufficient cause for denial of employment or discharge.

I specifically authorize and direct my current and former employers to supply employment-related information to this company and do hereby release my current and former employers from liability for providing information to this company.

Upon termination of my employment for whatever reason, I release this company from all liability for supplying any information concerning my employment to any potential employer.

I authorize this company, if applicable, to request a copy of my credit report, motor vehicle driving record, and any other investigative report deemed necessary through various third party sources. As required by law, upon request within a reasonable period of time, I will be notified as to the nature and scope of such investigations.

I hereby agree to submit to any drug test required of me, whether prior to my employment or if employed by this company at any time thereafter. If requested, I will take a post-job offer physical examination and my employment, in the event I receive medical treatment for any condition, including a physical, psychological, emotional, or psychiatric condition that is job-related, I hereby authorize the limited release and exchange of such medical information relating to my condition between the treatment provider and a company-designated physician.

AT-WILL EMPLOYMENT AGREEMENT

I understand and agree that nothing contained in this application, or conveyed during any interview is intended to create an employment contract between the company and me. In addition, I understand and agree that if you employ me, in consideration of my employment, my employment and compensation will be at-will, for no definite period of time, and may be terminated at any time, for any reason, or for no reason at all. I understand that only the company's President is authorized to change the employment-at-will status and such a change can only be done in writing. I have read, understand, and agree to the above.

Signature _____

Date _____



Word Cluster

HOW-TO: Read the groups of words in each row, rate the characteristics as they apply to you. Use a scale of 1-4, 4 being the strongest and 1 being the least like how you view yourself.

Example:

Active	Organized	Nice	Learning
Variety	Plan	Helpful	Science
Sports <u>1</u>	Neat <u>4</u>	Friends <u>2</u>	Privacy <u>3</u>

****Note, the use of 1, 2, 3 and 4 only once in each row**

Active	Organized	Nice	Learning
Variety	Plan	Helpful	Science
Sports _____	Neat _____	Friends _____	Privacy _____

Fun	Clean	Caring	Curious
Action	On Time	People	Idea
Contests _____	Honest _____	Feelings _____	Questions _____

Playful	Helpful	Kind	Independent
Quick	Trustworthy	Understanding	Exploring
Adventurous _____	Dependable _____	Giving _____	Doing Well _____

Busy	Follow Rules	Sharing	Thinking
Free	Useful	Getting Along	Solving Problems
Winning _____	Save Money _____	Animals _____	Challenge _____

Exciting	Pride	Nature	Books
Lively	Tradition	Easy Going	Math
Hands-on _____	Do it right _____	Happy Ending _____	Make Sense _____

****Now add each column, straight down, for your total**

TOTAL _____	TOTAL _____	TOTAL _____	TOTAL _____
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